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To help you understand your obligations under our Transparency Rules.

<u>Publishing complaints procedure -</u> Guidance

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The requirements under the Transparency Rules to publish information concerning your complaints procedure.

Accepting instructions from vulnerable clients or third parties acting on their behalf - Guidance

[https://referral.sra.org.uk/solicitors/guidance/accepting-instructions-vulnerable-clients/]

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To highlight issues to consider before receiving and accepting instructions from vulnerable clients or third parties acting on their behalf.

<u>Drafting and preparation of wills -</u> <u>Guidance</u>



[<u>https://referral.sra.org.uk/solicitors/guidance/drafting-preparation-wills/</u>]

25 November 2019

To highlight areas of concern and the professional obligations of those responsible for the preparation and drafting of wills.

Access to and disclosure of an incapacitated person's will - Guidance

[https://referral.sra.org.uk/solicitors/guidance/incapacitated-persons/]

25 November 2019

To clarify circumstances where a solicitor can disclose a copy of a client's will to a property and financial affairs attorney.

<u>Complaints about solicitors working</u> <u>outside SRA-regulated firms - Case studies</u>

[<u>https://referral.sra.org.uk/solicitors/guidance/complaints-solicitors-working-outside-sra-regulated-firms/</u>]

25 November 2019

These case studies examine some of the remedies available to those who wish to complain about solicitors working outside SRA – regulated firms.

Client care letters - Guidance

[https://referral.sra.org.uk/solicitors/guidance/client-careletters/]

25 November 2019

How to write and what to include in a good client care letter.

SRA Transparency Rules - Case studies

[https://referral.sra.org.uk/solicitors/guidance/transparencyrules/]

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These case studies will help you understand the Transparency Rules and the requirement to publish prices.

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